Jose Leon - MBA

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**OPERATIONS MANAGER | MANUFACTURING PROJECTS |**

**Detail-oriented and strategic Professional blended experience in project management, supply chain, and global sales in the Oil & Gas industry. Adept at identifying project requirements, determining task sequence, managing resources, forecasting financial impacts, and directing personnel to achieve efficient and timely operations in alignment with budgets and client needs. An insightful leader who strongly focuses on assessing and accounting for potential risks, improving productivity, and creating cost efficiencies. Hold a successful record of embracing new challenges, applying hands-on knowledge, and adding value to organizational projects. Leverage an MBA and a degree in marketing. Technically proficient in Microsoft Office Suite, SAP, and AssaiWeb. Fluent in English and Spanish.**

Customer Success | Manufacturing |Business Process Improvement |

Data Management | Cross Culture and Collaboration | Analytical Skills |

**PROFESSIONAL EXPERIENCE**

**WEATHERFORD INTERNATIONAL**

**Senior Project Lead, Houston TX (12/2023 – 08/2024)**

**Led the decommissioning of a manufacturing plant and facilitated the transfer of assets to consolidate plants, resulting in $5M in annual cost savings.**

* Developed and executed a transformation plan within manufacturing facilities in Abu Dabi, Connecticut, and Huntsville, TX.
* Diligent follow-up of stage gate framework to complete the shutdown process successfully. Coordinating with engineering, plant managers, production, real estate, contractors, HR, and safety teams to ensure a smooth transition and adherence to industry regulations.
* Streamline project communication on Microsoft Teams, increasing team productivity and faster decision-making.
* Optimized resource reallocation by managing the redistribution of key personnel and resources to other operational sites, ensuring continuity of business functions and preserving critical expertise within the company.
* Led a team in transforming business ERP data through JD Edwards, including sales orders, purchase orders, inventory, and assets, to ensure business continuity and internal customer success within the MSE IT-Information Technology department.
* Improved implementation of Power BI dashboards to track and analyze key manufacturing KPIs by data analytics.
* Conducted thorough post-closure evaluations to assess the impact and success of the closure process, leading to the implementation of best practices and lessons learned in future plant closure projects.

**WEATHERFORD INTERNATIONAL**

**Manufacturing Project Manager, Houston TX (02/2021 – 12/2023)**

**Managed complex projects to support the plant manager by leading orders and achieving customer success.**

* Led cross-functional teams to successfully manage and deliver manufacturing projects on time and within budget, ensuring alignment with manufacturing plant goals.
* Developed and executed project plans, including Microsoft Project schedules, resource allocations, and risk management strategies for multiple clients. (Aramco, BP, Qatar Gas, Exxon)
* Coordinated with engineering, production, and quality assurance teams to streamline processes and resolve production issues, enhancing overall product quality and reducing downtime.
* Created and implemented a SharePoint order-tracking communication database served by JD Edwards data protocols, improving over 35% of order communication status and operational efficiency.
* Program multiple project status meetings with stakeholders, providing updates on progress, identifying potential risks or order delays, and facilitating problem-solving to keep projects on track.
* Oversaw the selection and integration of new technologies and equipment.

**WEATHERFORD INTERNATIONAL**

**Project Manager, Katy, TX (03/2019 - 02/2021)**

Support senior leadership in increasing manufacturing plant productivity by establishing new systems and processes and leading manufacturing projects and operations.

* Liaised with senior leadership to make business decisions to reduce inventory, increase productivity and efficiency, and improve late deliveries by providing strategic business analytics and recommendations.
* Reduced late orders from 36% to 1% by creating a supply chain strategy and plan aligned with the direct suppliers, resulting in reduced backlog, achievement of year-end deliverables, and increased productivity by 29%.
* Increased efficiency of global order tracking by 36% by designing and creating a global database to provide transparency and real-time collaboration with internal and international customers.
* Led the delivery of the first Victus Intelligent MPD System (Automated Riser System) valued at USD 35M. One of the most critical company technology launches in 2020. The system was completed and sold for the first time.
* Led the manufacturing consolidation project by transferring molding machines and operations to another location.
* Provide operations leadership by developing project schedules and tracking critical path and execution, BOMs Reviews, Non-Conformance Discussions, and Supplier Management, among other responsibilities.

**TORNADO BLASTING, LLC**

**Operations and Project Management (03/2017 – 03/ 2019**

Entrepreneurial initiative to provide blasting services. Responsible for all the operations and commercial aspects of the business, including but not limited to sales, marketing, contract management, customer success, operations, and financials, with the mission of growing and expanding the business.

* Build the mobile blasting asset to provide the blasting service.
* Responsible for the production, procurement, stock control, and planning daily blasting operations.
* Designed, maintained, and updated the company website, including an accounting system for payment and control.
* Plans, schedules, and reviews workload and workforce to ensure that targets are met cost-effectively.
* Makes sure the working environment maintains company safety standards and regulations.

**TECHNIPFMC (former FMC technologies)**

**Project Manager, Subsea Drilling Systems, Singapore (02/2011 – 12/2015)**

Managed delivery of subsea drilling system packages, overseeing project lifecycle including the award, engineering, procurement, manufacturing, assembly, and testing, achieving deliverables on time and within budgetary limitations. Projects range from USD 5M to USD 50M.

* Performed in-depth inspections, ensuring full compliance with all standards and regulations and completing quality and inspection documentation.
* Collaborated with cross-functional teams to achieve project milestones, communicating regularly with customers and management on progress and schedule updates.
* Traveled extensively in the region (Korea, Malaysia, Indonesia, Vietnam, and Labuan) to conduct client meetings, outline project status, and maintain complete transparency on schedules and resources to manage client expectations.
* Assisted in managing project budgets, controlling costs, and overseeing expenses to ensure appropriate allocation of funds and necessary resources to complete high-quality projects.
* Key Accomplishments: Consistently achieved project deliverables on schedule and budget, meeting and exceeding client expectations while supporting business goals.

**FMC Technologies**

**Global Supply Cost Analysis, Subsea Finance (12/2010 – 02/2011)**

* Liaised between global supply and finance departments to conduct planning, budgeting, and forecasting, demonstrating excellent financial analysis to provide detailed reports to the organization.
* Oversaw cost control, journal entries, reconciliations, and cost analysis for products including actuators, manifolds, wellheads, tubing hangers, chokes, KC connectors, and novolastic, applying financial skills and attention to detail in performing month-end and year-end closes.
* Applied financial prowess to assess and manage risks, assisting in developing contingency plans for each project.
* Prepared capital investment budget for the Asia-Pacific region, coordinated all entities in Australia, Malaysia, and Singapore, contributed to the annual budget, and successfully allocated funds.
* Key Accomplishments: Multitasked more than 14 projects, acting as Project Cost Controller, involving WBS setup in SAP, sales and cost recognition, consolidations, project efficiency analysis, and BOM analysis.

**American Trade Solutions, Singapore**

**Sales Manager (01/2007 – 12 2010)**

Entrepreneurial initiative to bring Asian products to the Latin American market, applying business understanding and knowledge of market trends to market products successfully.

* Conducted inspection audits and negotiations with suppliers in China, Thailand, and Hong Kong to achieve quality standards and favorable pricing during product selection.
* Coordinated sales from purchasing to final delivery to the client, meeting quality standards and ensuring client satisfaction.
* Crafted elements of brand development, including logos, bar codes, and boxing designs, generating a visual appeal.
* Managed logistics for sea and air cargo consolidation services between supplier and customer to achieve timely deliveries.
* Designed, maintained, and updated the company website to present readily accessible information to clients.
* Participated in international tradeshows in China, Thailand, Hong Kong

**EDUCATION**

**Master of Business Administration (MBA),** University of Bradford UK, Singapore Campus, 2008

**Bachelor of Business Administration, Marketing,** Latin American University of Science and Technology, Costa Rica 2006

**Project Manager Professional PMP®**: Certification Training, Careerea, Houston, 2016