

JAVIER PEREZ

IT Project Manager | Enterprise Systems & Infrastructure | Data Center Operations

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EXECUTIVE SUMMARY

Senior IT Project Manager and strategic technology leader with 15+ years of progressive experience orchestrating enterprise-scale digital transformation, infrastructure modernization, and platform implementation across global organizations. Recognized for executive-level stakeholder engagement, cross-functional team leadership, and the analytical acumen to translate complex business requirements into scalable, high-impact technical solutions. Nominated for the inaugural Business Services Academy at Norton Rose Fulbright in recognition of leadership excellence and strategic vision. Adept at bridging project management and business analysis disciplines to drive firmwide platform adoption, optimize procurement and spend management operations, and deliver measurable ROI across legal, energy, and corporate sectors. A champion of change leadership who builds enduring stakeholder relationships, converts raw data into actionable intelligence for C-suite audiences, and fosters internal connectivity that accelerates corporate growth.

CORE COMPETENCIES

Project Lifecycle Management • Enterprise Platform Implementation • Infrastructure Upgrades • Requirements Gathering & Analysis • Process Mapping • Workflow Documentation • Vendor & Contract Management • Change Management • UAT & End-User Training • Risk & Compliance • Executive Communication • Data Center Operations • Business Analysis • Stakeholder Engagement • Digital Transformation • PMO Governance • Agile & Waterfall Methodologies • Budget & Resource Management • Strategic Planning • Cross-Functional Leadership • Program Management

TECHNICAL PROFICIENCIES

Enterprise Applications: SAP, Workday, Emburse, Coupa, Clearrooms, Spotnana

ITSM & PM Tools: ServiceNow, Azure DevOps (ADO), MS Project, MS Office Suite

Infrastructure & Systems: Windows Server (2008–2019), VMware, Citrix, EMC VNX/Unity, NetApp

Migration & Monitoring: Datalogic Migration Tool, ESRS Gateway

Methodologies: Agile, Waterfall, Hybrid PMO Frameworks

SIGNATURE PROJECTS

Workspace Management Platform Implementation — Norton Rose Fulbright

2024–2025 | Enterprise Applications Project Manager

- Spearheaded end-to-end implementation of the Clearrooms workspace management platform across multiple U.S. offices, directly impacting 600+ employees and advancing the firm's hybrid workplace strategy.
- Reduced workspace scheduling conflicts by 40% and accelerated hybrid workplace adoption by 30% within the first 90 days through strategic change management and executive communication.

Business Spend Management (BSM) Platform Deployment — Norton Rose Fulbright

2023–2024 | IT Program Manager

- Directed firmwide rollout of the Coupa BSM platform, improving procurement cycle time by 25% and elevating expense reporting accuracy across all U.S. and international offices.
- Architected and executed a comprehensive training and communication strategy reaching 500+ users, ensuring rapid adoption and sustained compliance.

Data Center Relocation & Server Migration — Halliburton

2016–2018 | Technical Project Manager

- Served as lead project coordinator for the full-scale relocation of Halliburton's local data center to Primary and Secondary CyrusOne facilities, managing application and storage requirements across EMC and NetApp environments.
- Coordinated outage schedules, partnered with HP vendor teams for physical server moves, validated all systems post-migration, and provided hands-on infrastructure support including fiber and Cat5 cable management.

PROFESSIONAL EXPERIENCE

NORTON ROSE FULBRIGHT — Houston, TX

Global law firm with 3,000+ employees worldwide

IT Project Manager (Promoted from Business Analyst) / 2021–2026

- Elevated from Senior Business Analyst to IT Project Manager, assuming ownership of enterprise technology initiatives that advanced digital transformation, hybrid workplace strategy, and firmwide platform modernization.
- Managed full project lifecycles across workspace management, business spend management, travel systems, and infrastructure upgrades, applying Agile and Waterfall methodologies within a hybrid PMO framework.
- Directed requirements gathering, process mapping, vendor evaluation, UAT coordination, and change management for five concurrent enterprise platform deployments.
- Implemented the Clearrooms workspace management platform end-to-end — from requirements analysis and vendor selection through configuration, multi-office rollout, and post-launch optimization, reducing scheduling conflicts by 40%.
- Led the Coupa Business Spend Management deployment, streamlining procurement workflows and increasing expense visibility for Finance and Operations leadership.
- Managed enterprise-wide replacement of the corporate travel platform with Spotnana, enhancing booking efficiency, policy compliance, and executive reporting capabilities.
- Supported Finance and HR system integrations with SAP, Workday, and Emburse, ensuring data accuracy, regulatory compliance alignment, and seamless cross-platform workflows.
- Coordinated ITSM workflows and program-level project tracking using ServiceNow and Azure DevOps, delivering executive dashboards and status reporting to senior leadership.
- Built and maintained project schedules, resource allocation plans, and KPI reporting dashboards using MS Project and MS Office Suite.
- Orchestrated multi-office infrastructure upgrades including network enhancements and hardware refresh cycles aligned with global IT standards and security protocols.
- Designed and executed change management and communication strategies in partnership with U.S. Communications, producing training materials, adoption guides, and firmwide messaging that drove stakeholder buy-in.
- Mentored and developed two Business Analysts, enabling seamless transition of responsibilities and building bench strength within the IT PMO.

HALLIBURTON ENERGY SERVICES — Houston, TX

Global energy leader with 40,000+ employees across 70+ countries

Global IT Project Coordinator | Windows System Administrator | 2008–2020

- Advanced from external technical contributor to Global IT Project Coordinator, ultimately managing 100+ data center and infrastructure projects spanning Western and Eastern Hemispheres.
- Led global migration of 1,500+ Windows servers (2008/2012 to 2019), coordinating cross-functional cutovers, validation testing, and release readiness across multiple time zones.
- Directed global file and block storage migrations from EMC VNX to Unity platforms using Datalogic migration tools, ensuring zero data loss and minimal production downtime.
- Reengineered help ticket processes to enable real-time status updates, accelerating resolution times and improving service delivery across global IT support teams.
- Delivered \$50K in cost savings by creating comprehensive asset management documentation that accelerated onboarding and knowledge transfer following a global workforce reduction.
- Co-architected a new Citrix environment, managing security permissions, application transitions, and operational stability to support 500+ concurrent users.
- Managed the Latin America server refresh program across 25 sites, implementing VMware virtualization and EMC storage solutions on schedule and within budget.
- Established proactive monitoring for VNX systems via ESRS Gateway, enabling predictive failure detection and reducing unplanned downtime by 20%.
- Developed standardized training curricula and project documentation for PM personnel using MS Office Suite and MS Project, elevating team competency and delivery consistency.

REVACOMP / ONE SOURCE — Houston, TX

Regional IT services and point-of-sale support provider

Technical Support Engineer / Project Manager | 2004–2008

- Delivered enterprise POS system support for major retail and restaurant brands; promoted to Project Manager based on performance, overseeing hardware support operations for Halliburton and Exxon across North America.
- Managed regional inventory operations and hardware support logistics for enterprise clients, ensuring SLA compliance and client satisfaction.

- Designed training manuals and operational tools that streamlined business processes and reduced onboarding time for technical staff.
- Earned professional certifications in Xerox and HP enterprise hardware systems.

TEK-COM TECHNOLOGY, INC.

Field Technical Engineer / *Early Career*

- Provided field-level technical engineering support for enterprise hardware deployments, building the foundational infrastructure and client-facing expertise that launched a 20+ year IT career.

EDUCATION & MILITARY SERVICE

Bachelor of Business Management (EIS) — University of Houston (In Progress)

Associate of Computer & Information Services — Houston Community College

United States Air Force Veteran

CERTIFICATIONS & PROFESSIONAL DEVELOPMENT

- PMP Certification — In Progress (Anticipated December 2027)
- Fundamentals of Microsoft ADO — PMI
- Fundamentals of Project Management — Halliburton PMO
- Leading People Through Change — Global Talent Development
- Information Security & Compliance Training
- Communications Strategy & Stakeholder Engagement

EXECUTIVE LEADERSHIP & COMMUNITY ENGAGEMENT

- Led and supported corporate and community initiatives including JJ Watt Foundation volunteer group, Meals on Wheels, Habitat for Humanity, Trees for Houston, Project C.U.R.E., Medical Bridges, local food pantries, and disaster-relief efforts during Hurricane Harvey.
- Represented the community at major events including Tamale Festival, Super Bowl Houston, and as a 2026 FIFA World Cup Ambassador (June 2026).

- Supported youth and neighborhood programs including Back2School and Neighborhood Centers of Houston & Pearland.
- 10-year MS-150 Rider and Volunteer.
- Active in firm affinity and leadership programs including Latinx/Hispanic Affinity Group, Veterans & Military Service Members Network, and executive mentorship programs.